



Titus 2 Partnership, Inc.

“Women Mentoring Women in Christ Toward Life Recovery”

P.O. Box 35482 Panama City, FL 32412

850.832.4052 Phone 1.888.297.2964 Fax

www.titus2partnership.org

info@titus2partnership.org

CONFIDENTIAL APPLICATION

All questions must be answered completely. Failure to disclose information or false information will result in being denied admission or dismissal from the program.

Today's Date _____ Email: _____

Name _____ Soc Sec. # _____
Last First MI

Contact Phone Numbers _____

Address _____
Street City ST Zip

State ID Number _____ Type of ID _____

Dept. of Corrections Number _____

Date of Birth _____ Age _____ Race _____

Marital Status: Married _____ Single _____ Divorced _____ Separated _____ Widow _____

If married, where is your spouse? _____ Reuniting? Y N

Do you have children? If yes, list names and ages of all children

Name Age Name Age

Name Age Name Age

Emergency Contact _____ Relationship _____

Address _____ Phone _____

Education: (Circle number of years or degree completed)

6 7 8 9 10 11 HSgrad GED Associates Bachelors Masters

Employment:

Last employer _____ Dates _____

Position _____ Weekly Income _____

Types of work experience: _____

Unemployed: _____ Disabled: _____ Medical reason: _____

Are you presently receiving any benefits or income? (Alimony, Social Security Disability, Unemployment, Child Support, Food Stamps, other?)

If so, what and how much per month? _____

Drivers' License? Yes ___ No ___ State _____ Number _____

Do you have a vehicle? Yes ___ No ___ Make/Year? _____

Medical:

Do you have any Medical or Mental Health problems?

Are you limited in any physical activity?

Have you had any serious illness or surgery? Yes ___ No ___

Explain

List any prescription meds or over-the-counter medications you are taking:

Do you smoke ? ___Yes___ No Drink?___ Yes___ No

Drug & Alcohol History:

Type	Amount/Frequency	Last Day Used
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

What problems have you had as a result of using?

Have you ever been in treatment for alcohol/chemical abuse? Yes___ No___

When & where?

Results of treatment?

Family History:	Father	Mother	Siblings	Grandparent
Alcoholism	_____	_____	_____	_____
Depression	_____	_____	_____	_____
Drug Abuse	_____	_____	_____	_____
Mental Illness	_____	_____	_____	_____
Eating Disorder	_____	_____	_____	_____
Sleep Disorder	_____	_____	_____	_____
Legal Problems	_____	_____	_____	_____

Legal:

Have you ever had contact with Children & Family Services? _____

When? _____

Circumstances?

Status?

Any Pending Charges? Yes____ No____ What type? _____

Court Date? _____ On probation? Yes____ No____ Time left? _____

Prior offenses? _____

Fees to be paid? _____

Probation Officer? _____ Phone? _____

How did you hear about Titus 2 Partnership, Inc.'s program?

What brings you here now? (Please be specific)

What type of help are you looking for?

How do you feel this program will help you?

Financial Disclosure

List all persons living in your household and their date of birth:

Status: Never married _____ Married living with spouse _____ Separated _____

Divorced _____ Widowed _____

Who in the household is employed? Name of employer?

Is anyone self-employed? Type of work?

Amount in savings: _____

Value of owned property? _____

Do you own or rent? _____

Rent or mortgage payment per month? _____

Mortgage balance? _____

Taxes paid annually? _____

Insurance paid annually? _____

What utilities do you pay?

Power _____ Gas _____ Water _____ Trash _____ Cable _____ Phone _____

Amount received by you? Food stamps _____ TANF _____

Disability _____

Do others in your household receive these benefits? _____

Is anyone in the household paying court ordered child support? _____

How much? _____

Is anyone in the household attending school? Yes _____ No _____

Is anyone in the household blind, or have a physical or mental condition that limits ability to work? _____

Do you own a car? _____

What year/make/model?

Payment? _____

Are you currently getting help from a social worker or case manager? _____

Who and what agency?

Monthly household income. Give income for yourself and other household members.
Attach proof of income.

SELF	Spouse/Others in Household
Wages/ Self-employment \$ _____	\$ _____
Social Security \$ _____	\$ _____
Pension or retirement \$ _____	\$ _____
Dividends or interest \$ _____	\$ _____
Rents and royalties \$ _____	\$ _____
Unemployment \$ _____	\$ _____
Workers Compensation \$ _____	\$ _____
Other income \$ _____	\$ _____
State benefits (Food Stamps, TANF) \$ _____	\$ _____
Total family monthly income \$ _____	\$ _____

Additional comments regarding your financial status:

Financial Disclaimer: I understand that the information provided will be used only to determine my responsibility for financial costs of the Titus 2 Partnership women's recovery program. I understand that any documents I provide as proof of status will be returned. I understand that the information provided is subject to verification. I certify that all information provided is true and accurate to the best of my knowledge.

Signature: _____ Date: _____

Applicant Signature

Date

(Revised July 2014)

Frequently Asked Questions: (Rev. 7 2014)

Q: How much does the Titus 2 Partnership, Inc. Women's Recovery Program cost?

The Women's Recovery Program costs \$500 per month (Maximum of \$2500 total) for those who meet admission criteria and are accepted into the program. If one pays the program fee in full upon admission, the fee is discounted 20% to \$2000. After the first five months, as students move toward readiness for employment, they will be assisted in finding employment and will continue in case management under continued residency, paying \$300 per month (or \$75 per week) until they are ready for independence. Other program costs to students include postage stamps, medications, and other incidental expenses that may arise. Health expenses, like dental visits, mental health appointments, etc. must be covered by family or student. Request for scholarship assistance requires submission of a financial disclosure form, also.

Q: How long is the Titus 2 Partnership, Inc. Women's Recovery Program?

The women who are accepted into the Women's Recovery Program are required to commit to a minimum of six months in the program. Beyond completion of the basic discipleship program, students are encouraged to obtain employment and continue in residence in a "half-way" house arrangement with case management and accountability for 6 months or longer.

Q: What are the requirements for entering into the Women's Recovery Program?

In order to be accepted into the program a woman must be able to meet the following requirements:

- Must have a self-acknowledged active addiction, be exiting jail with addiction unaddressed, or have a history of addiction with continued life disorder needing to be addressed.
- Must have a valid drivers' license, state photo I.D. OR a certified birth certificate, social security card, and funds to secure I.D.
- Must not have extensive medical or legal appointments pending or require frequent regularly scheduled mental health, medical or legal appointments. Applicant must be able and ready to focus attention on recovery work immediately and without extensive distractions.
- Must not have court dates pending in which a jail sentence is likely or that require out of town travel.
- Must be physically able to engage in moderately strenuous physical work.
- Cannot be on SSI/SSDI or applied for SSI/SSDI.
- If on medication, the client may be required to submit medical and mental health records.
- Must bring a minimum of 30 days of all approved medications and have plan to pay for refills.
- Must be ready to commit to 6 months minimum in the program.
- Must be prepared to engage in rigorous course of study in principles and practices of the Christian faith.

Q. Are phone calls, mail, and visitation allowed?

Students admitted to the program will have no phone calls or visits for the first 30 days, during the early phase of recovery. Students may correspond by letter with approved family members immediately upon case manager approval. Incoming and outgoing mail and packages will be monitored. After 30 days students will be allowed weekly phone call- no more than 2 calls to approved family members for 15 minutes each- and may begin having family visitations on the specified visitation Sunday afternoons from 2-4 pm. Only 3 guests may visit on a visitation Sunday and no pets are allowed. As soon as cleared and approved by case manager, off site visits will be allowed.

Q. What is the tobacco policy? The program is smoke free.

Q. What do I need to bring?

Due to limited space, all items brought in at admission (clothing, shoes, snacks, etc.) must fit inside the space provided- a single door width closet, a small chest of drawers, and a bedside table. We cannot store out of season clothing and other items. Other items to bring are:

- **Identification documents:** Picture ID or Driver's License or certified birth certificate and Social Security Card.
- **Personal Items:** Ibuprofen , tylenol, or vitamins (all must be new, sealed bottles)
- **Classroom Supplies:** Bible, pen, highlighters (no permanent markers), money for stamps.
- **Clothing:** Women are required to wear women's clothing. Modest/casual clothing is appropriate for most activities. Bring casual/dressy clothing for church services. Bring appropriate clothing and shoes for recreation and work..Length of shorts or dresses should be no more than three inches above the knee or below extended fingertips. No tiny-strap or low-cut shirts. Shirt straps must be at least two inches wide. No heels over 2" high. Leggings and yoga pants are not acceptable. One-piece swimsuits or modest two piece suits are allowed.
- **Optional Items:** Snacks that will fit into a shoe-box sized container. Portable CD player (no radio) with earphones, Christian DVD's or CD's (no burned CD's), hair dryer, if desired.

Q. Are there any prohibited items?

- Drugs, alcohol, non-approved medication.
- Any OTC medication or vitamin items with broken seals.
- No herbal sleep aids or stimulants.
- Anything containing alcohol: mouthwash, cologne, etc.
- Acetone based nail polish remover or aerosol hairspray.
- Pocket knife or any item that could be considered a weapon.
- Cell phone, camera, computer, ipod, radio, musical instrument, hotplate, toaster, etc.
- Non-approved or secular books, videos, magazines and/or music, or burned C.D.'s.
- Jewelry (no facial or body jewelry allowed). Limited number of earrings accepted.

Q. Are there any prohibited items? (continued)

- No cross-gender clothing or items with references to alcohol, gambling, tobacco or profanity.
- No smokeless tobacco or vapor smokes.
- No energy drinks, diet aids or supplements, or herbal tea.
- No personal vehicles or pets.

Staff strives to limit students' contact with negative influences. Therefore, staff reserves the right to make discretionary decisions concerning particular clothing, hair style or color, etc. It is imperative that prohibited items are not brought on campus as they are harmful to the individual who brings them, as well as to others in the program. Violators are subject to dismissal.

Q. When can my family visit?

Visitation is on specified Sunday afternoons from 2-4pm for students who have met the 30 day evaluation period and is reserved for approved, immediate FAMILY ONLY: Spouse, parents, grandparents, brothers, sisters & children. Boyfriends/fiances/ex-husbands are not considered immediate family and are not allowed contact with students by mail, phone, or personal visit. No more than 3 visitors will be approved for any visit. Guidelines are established for visitors and must be signed before the first visit. No pets may visit.

Q: How do I or someone I know apply for the Women's Recovery Program?

If you or someone you know would like to apply for the Titus 2 Partnership, Inc.'s Women's Recovery Program the candidate must complete the three page application, available on line or by request to the program phone number. Fax the application to 1 (888) 297-2964 or mail it to the address above. If applicant meets basic requirements, then a phone interview will be scheduled by a case manager. Upon approval by the case manager, the prospective student must arrive by the day and time specified or lose the reserved bed.
(July 2014)